BASEL FAOURI

Senior Accountant

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PROFESSIONAL SUMMARY

Results-driven and analytical Accountant with comprehensive expertise in financial reporting, general ledger management, tax compliance, and auditing preparation. Proven track record of accelerating month-end closures, optimizing accounts payable/receivable processes, and maintaining 100% compliance with IFRS standards. Adept at leveraging advanced financial software and data analytics to drive cost reductions, enhance internal controls, and provide strategic fiscal insights.

KEY CAREER HIGHLIGHTS

- Spearheaded month-end closing process optimization, reducing turnaround time by 25% while maintaining 100% accuracy across balance sheet reconciliations.
- Identified operational expense variances and inefficient vendor billing, resulting in an annual cost savings of 14% across departmental budgets.
- Streamlined Accounts Receivable (AR) collection procedures, decreasing Sales Outstanding (DSO) by 15 days and significantly enhancing cash flow stability.

WORK EXPERIENCE

Senior Accountant • **Premier Financial Services Co.** **Jan 2021 – Present**

Amman, Jordan

- Manage full-cycle general ledger operations, daily financial entries, and monthly account reconciliations in strict alignment with IFRS standards.
- Prepare comprehensive monthly, quarterly, and annual financial statements, enabling executive leadership to make informed strategic investments.
- Oversee VAT tax compliance, corporate filings, and regulatory documentation, achieving a 100% error-free audit and penalty record.
- Collaborate with external audit teams, preparing detailed schedules and support documentation that accelerated annual audit completion by 20%.
- Implement automated Excel-based reconciliation templates, saving 15 hours of manual data entry per monthly accounting cycle.

Accountant • **Horizon Trading & Commercial Solutions** **Jul 2018 – Dec 2020**

Amman, Jordan

- Processed and verified over 400 monthly vendor invoices and purchase orders, enforcing tight internal financial control protocols.
- Maintained fixed asset registers, recorded depreciation schedules, and performed quarterly inventory valuation audits.
- Reconciled multi-currency bank statements, petty cash accounts, and corporate credit cards with 100% precision.
- Analyzed operational expenditure trends and generated variance reports for department managers, improving budget adherence by 18%.

CORE SKILLS & EXPERTISE

Core Technical / Functional Expertise: Financial Reporting & Analysis • General Ledger Management • Accounts Payable & Receivable (AP/AR) • Bank & Balance Sheet Reconciliation • Taxation & VAT Compliance • Budgeting & Financial Forecasting • Internal Audit & Control Systems

Tools, Software & Digital Platforms: Advanced Microsoft Excel (Pivot Tables, VLOOKUP, Financial Modeling) • QuickBooks Online & Desktop • SAP Financial Accounting (FI) • Oracle Financials Cloud • Zoho Books • Enterprise Resource Planning (ERP) Systems

Methodologies, Frameworks & Standards: IFRS (International Financial Reporting Standards) • GAAP Compliance • Double-Entry Bookkeeping • Cost Accounting Principles • Variance & Cash Flow Analysis

Executive Leadership & Interpersonal Competencies: Strategic Financial Advisory • Analytical Problem Solving • Cross-Functional Team Collaboration • High Attention to Detail • Time Management & Prioritization • Ethical Governance & Compliance

EDUCATION

Bachelor of Science in Accounting • **University of Jordan** 2018

Amman, Jordan

Graduated with Honors | Specialized in Financial Accounting & Auditing

KEY PROJECTS

ERP System Implementation & Financial Data Migration (Lead Accounting Specialist)

Technologies: SAP ERP, Advanced Excel, Financial Systems

Led the financial data cleansing and ledger migration during an enterprise ERP implementation, resulting in a 30% improvement in real-time reporting efficiency.

LANGUAGES

Arabic (Native) • **English** (Full Professional Proficiency)

COMPUTER & IT COMPETENCIES

Demonstrated technical proficiency in enterprise accounting software, spreadsheet automation, and data security.

- Expert in Microsoft Office Suite (Excel, Word, PowerPoint, Outlook)
- Data Backup, Archiving, and Audit Trail Management
- Database Administration & Financial System Troubleshooting