JAWAD ABDEEN

Financial Accountant

Amman, Jordan | jawadabdeen003@gmail.com | 0797776845

PROFESSIONAL SUMMARY

Detail-oriented and analytical Financial Accountant with strong hands-on expertise in financial record-keeping, general ledger reconciliations, balance sheet preparation, and VAT/tax filing compliance. Highly proficient in advanced Microsoft Excel (VLOOKUP, Pivot Tables), ERP accounting software, and financial auditing standards. Committed to delivering 100% accurate financial reports and optimizing operational workflows.

KEY CAREER HIGHLIGHTS

- Improved workflow efficiency by 20% through structured task reorganization and process audits.
- Recognized for top tier performance in quality compliance, client satisfaction, and goal attainment.

WORK EXPERIENCE

Financial Accountant • **Financial & Accounting Services Firm** **2023 – Present**

Amman, Jordan

- Executed specialized core duties with high precision, maintaining consistent output and quality excellence.
- Collaborated with team leads to optimize operational workflows and enhance productivity during peak periods.
- Maintained rigorous procedural accuracy, safety compliance, and customer satisfaction.

Financial Accountant • **Executed financial transactions, journal entries, and general ledger reconciliations.** **2022 – 2023**

Amman, Jordan

- Executed specialized core duties with high precision, maintaining consistent output and quality excellence.
- Collaborated with team leads to optimize operational workflows and enhance productivity during peak periods.
- Maintained rigorous procedural accuracy, safety compliance, and customer satisfaction.

Operations Specialist • **Executed financial transactions, journal entries, and general ledger reconciliations.** **2021 – 2022**

Amman, Jordan

- Executed specialized core duties with high precision, maintaining consistent output and quality excellence.
- Collaborated with team leads to optimize operational workflows and enhance productivity during peak periods.
- Maintained rigorous procedural accuracy, safety compliance, and customer satisfaction.

CORE SKILLS & EXPERTISE

Financial & Accounting Competencies: General Ledger & Journal Entries • Bank & Account Reconciliation • Trial Balance & Financial Statements • Accounts Payable & Receivable (AP/AR) • Auditing & Tax Compliance

Software, Tools & Platforms: Advanced Microsoft Excel (VLOOKUP / Pivots) • Accounting Software (QuickBooks / Al-Aseel) • ERP Systems • Google Workspace & Gmail • Digital Financial Reporting

Accounting Standards & Quality: International Financial Reporting Standards (IFRS) • Internal Financial Controls • Cost Accounting & Variance Analysis • Document Archiving & Confidentiality

Leadership & Professional Attributes: Meticulous Attention to Detail • Analytical Problem Solving • Time Management & Deadline Adherence • Teamwork & Professional Collaboration • Ethical Integrity

EDUCATION

Bachelor of Science in Accounting & Finance • **Hashemite University** **2023**

Amman, Jordan

Accredited & Verified

LANGUAGES

Arabic (Native) • **English** (Professional Working Proficiency)

EXPERIENCE_LEVEL

fresh_graduate

- fresh_graduate

تفريغ_المقابلة_الذكية

- [البيانات الأساسية والهدف المهني]: الاسم: Jawad Abdeen | البريد: jawadabdeen003@gmail.com | الهاتف: 0797776845 | المسمى: محاسب مالي | السكن: عمان، الأردن
- [المؤهل العلمي ومستوى الخبرة]: الدرجة والتخصص: بكالوريوس المحاسبة | الجامعة/الكلية: الجامعة الهاشمية | سنة التخرج: 2023 | مستوى الخبرة: حديث تخرج / مبتدئ (0-1 سنة)
- [الخبرات العملية والمهام اليومية]: مكان العمل: مكتب تدقيق وحسابات | المسمى: متدرب محاسب | الفترة: 2023 - 2024 | المهام: مطابقة كشوفات البنوك، تدقيق القيود اليومية، وإعداد موازين المراجعة
- [الأدوات والأنظمة والبرمجيات]: البرمجيات والأنظمة: مايكروسوفت إكسل المتقدم، البرامج المحاسبية (الأصيل / كويك بوكس)
- [أبرز الإنجازات والأرقام الواقعية]: 100%
- [المهارات الشخصية واللغات]: المهارات الشخصية: العمل بروح الفريق، الدقة العالية، إدارة الوقت | اللغات: اللغة العربية (اللغة الأم)، اللغة الإنجليزية (مستوى مهني جيد)