# JAWAD ABDEEN

محاسب مالي

Amman, Jordan | jawadabdeen003@gmail.com | 0797776845

## PROFESSIONAL SUMMARY

Dedicated and performance-oriented with proven hands-on experience in operational excellence and team coordination. Recognized for strong problem-solving acumen, meticulous attention to detail, and a collaborative mindset that consistently elevates organizational productivity and customer satisfaction.

## KEY CAREER HIGHLIGHTS

- 100%

## WORK EXPERIENCE

**محاسب مالي • fresh_graduate** **2023 – Present**

*Amman, Jordan*

- Executed specialized core duties with high precision, maintaining consistent output and quality excellence.
- Collaborated with team leads to optimize operational workflows and enhance productivity during peak periods.
- Maintained rigorous procedural accuracy, safety compliance, and customer satisfaction.
- 100%

**: • :** **2022 – 2023**

*Amman, Jordan*

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- Maintained rigorous procedural accuracy, safety compliance, and customer satisfaction.
- 100%

## CORE SKILLS & EXPERTISE

**Core Professional Competencies:** Operations Management • Process Optimization • Client Relations • Team Collaboration • Resource Planning

**Digital Tools & Platforms:** Microsoft Office 365 • Project Management Tools (Trello / Asana) • CRM & Database Systems • Digital Reporting Platforms

**Industry Standards & Quality:** Quality Assurance (QA) • Compliance Monitoring • Standard Operating Procedures (SOPs) • Continuous Improvement

**Leadership & Personal Attributes:** Strategic Problem Solving • Effective Communication • Time Management • Attention to Detail • Adaptability

## EDUCATION

**Bachelor's Degree • Hashemite University** **2023**

*Amman, Jordan*

Accredited & Verified

## LANGUAGES

**Arabic** (Native) • **English** (Professional Working Proficiency)

## EXPERIENCE_LEVEL

fresh_graduate

- fresh_graduate

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- [ ]: : Bachelor's Degree | /: | : 2023 | : / (0-1 )
- [ ]: : | : | : 2023 - 2024 | :
- [ ]: : (Excel) (Word/PowerPoint) Google Workspace & Gmail
- [ ]: 100%
- [ ]: : : | : ( ) ( ) : ( 100%)