TAYSEER JAMEEL TAYSEER AL-DESE

Detail-oriented Accountant

Amman, Jordan | tayseeraldese336@gmail.com | 00962795676949

PROFESSIONAL SUMMARY

Detail-oriented Accountant with a solid foundation in financial reporting, reconciliation, and audit preparation. Proven track record of maintaining 100% accuracy in financial documentation and streamlining accounting workflows. Committed to operational excellence, data integrity, and supporting organizational financial health through diligent analysis and professional communication.

KEY CAREER HIGHLIGHTS

- Achieved 100% accuracy in closing audit files and reconciling complex financial statements.
- Successfully streamlined reconciliation processes, reducing manual entry errors by 15%.

WORK EXPERIENCE

Accountant • Nabil Sakajiha Company — 2024 – Present

Amman, Jordan

- Execute comprehensive journal entries and maintain accurate general ledgers to ensure financial transparency.
- Perform daily cash and card reconciliation, identifying and resolving discrepancies with 100% accuracy.
- Manage end-to-end payroll processing, ensuring timely and compliant disbursement of employee compensation.
- Assist in budget planning and financial forecasting to support management decision-making processes.

Accountant • Al-Saber Audit Office — 2023 – 2024

Amman, Jordan

- Execute specialized gold accounting procedures, maintaining precise inventory and valuation records.
- Prepare detailed audit files and supporting documentation, facilitating seamless internal and external audits.
- Streamlined reconciliation workflows to enhance data integrity and reduce manual processing time.
- Collaborated with senior auditors to ensure full compliance with regulatory standards and internal financial controls.

CORE SKILLS & EXPERTISE

Financial & Accounting Competencies: General Ledger & Journal Entries • Bank & Account Reconciliation • Trial Balance & Financial Statements • Accounts Payable & Receivable (AP/AR) • Auditing & Tax Compliance

Software, Tools & Platforms: Advanced Microsoft Excel (VLOOKUP / Pivots) • Accounting Software (QuickBooks / Al-Aseel) • ERP Systems • Google Workspace & Gmail • Digital Financial Reporting

Accounting Standards & Quality: International Financial Reporting Standards (IFRS) • Internal Financial Controls • Cost Accounting & Variance Analysis • Document Archiving & Confidentiality

Leadership & Professional Attributes: Meticulous Attention to Detail • Analytical Problem Solving • Time Management & Deadline Adherence • Teamwork & Professional Collaboration • Ethical Integrity

EDUCATION

Bachelor's Degree in Accounting • Yarmouk University — 2024

Jordan

Accredited & Verified

LANGUAGES

Arabic (Native) • **English** (Professional Working Proficiency)